

## 2025-2026 CASE for Kids PARTNERSHIP PROJECT

### Site Application

Site application must be submitted as part of the completed 2025-2026 Partnership Project RFP application and be signed by site administrator. **CASE for Kids Partnership Project applications that only include the Site Application will not be accepted. Please see official RFP for full grant guidelines and instructions.**

#### GENERAL INFORMATION

Site Name:	
Type: <input type="checkbox"/> Returning site	<input type="checkbox"/> New site
Municipality/City Served:	County Precinct # Served:
Physical Address:	
City:	Zip:
<b>PRINCIPAL OR ADMINISTRATOR CONTACT INFORMATION</b>	
Name:	Email:
Site Telephone:	Fax:

#### SITE DEMOGRAPHICS FOR 2024-2025 5 points

Date current comprehensive program was first offered at this location:		# of years afterschool program in service:	
Total Campus Enrollment:			
Percentage of Students Classified as Economically Disadvantaged:			
2023 – 2024 Student Achievement Rating, per TEA:			

#### CERTIFICATION

I certify that this application was developed in accordance with all funding requirements and that all information in this application is true and correct. I certify that, if funded, the program will be implemented in accordance with the funding and programmatic requirements as described in this application, and that all proposed program changes will be brought to the attention of the Harris County Department of Education prior to implementation.

\_\_\_\_\_  
Site Authorized Official Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Site Authorized Official Signature

\_\_\_\_\_  
Date

## PROGRAM INFORMATION

### COMPREHENSIVE PROGRAM OPERATIONS

<b>Program Start/End Dates:</b> List start and end dates of the proposed program in boxes below.												
<b>Start Date:</b>						<b>End Date:</b>						
<b>Program Hours:</b> Indicate program hours in the boxes below. The program must operate for a minimum of 25 weeks; and a minimum of 12 hours per week.												
<b>Day</b>	<b>Fall Term</b>				<b>Spring Term</b>				<b>Summer Term</b>			
	<b>AM</b>		<b>PM</b>		<b>AM</b>		<b>PM</b>		<b>AM</b>		<b>PM</b>	
	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End
<b>Monday</b>												
<b>Tuesday</b>												
<b>Wednesday</b>												
<b>Thursday</b>												
<b>Friday</b>												
<b>Hours per Week</b>	Fall				Spring				Summer			
<b>Total Weeks of Service</b>	Fall				Spring				Summer			

### TARGETED STUDENTS SERVED

Target number of students to be served	
Ages and grade levels to be served	

### PROGRAM OVERVIEW

<b>1. Describe the site's proposed afterschool program. 7 points</b>
Type Answer Here
<b>2. Describe the importance of the afterschool program to the community. 7 points</b>
Type Answer Here

<b>3. List two quantifiable needs, as identified in your annual Campus Needs Assessment. Provide data points to support these needs. 18 points</b>	
<i>Identified Need #1:</i>	Type Answer Here
<i>Identified Need #2:</i>	Type Answer Here
<b>4. Describe your program's strategies for recruiting and retaining students in the program over time. 8 points</b>	
Type Answer Here	

## PROPOSED ACTIVITY SCHEDULE

**5. Complete the table below, listing each activity (A) to be offered during the afterschool program with a brief description (B).** *10 points*

Activity Name (A)	Activity Description (B)
Type Answer Here	Type Answer Here
Type Answer Here	Type Answer Here
Type Answer Here	Type Answer Here
Type Answer Here	Type Answer Here
Type Answer Here	Type Answer Here
Type Answer Here	Type Answer Here

## ACTIVITY DESCRIPTION

- 6. Identify two outcomes from the proposed activities that will improve student literacy, numeracy and/or Social-Emotional Learning (SEL) skills. 12 points**

Type Answer Here

- 7. Describe how the program will prepare and monitor instructors to implement program activities. In the narrative, address ways staff will be evaluated and monitored. 8 points**

Type Answer Here

## PROPOSED BUDGET

8. **Please provide projected site budget**, using the provided table format below. Budget requests should use whole numbers and **should not exceed level award amounts**. Please note that CASE for Kids expects applicants to invest at least **75%** of the total program expenses. ***In-kind support is not an acceptable form of investment.*** CASE for Kids funds cannot exceed 60% of the program budget. 10 points

<b>SITE NAME:</b>				
Budget Category	Description of Expenditures	Total Grant Request	Matching Fund Contribution	Total Budget
Payroll Costs		\$	\$	\$
Professional and Contracted Services		\$	\$	\$
Supplies and Materials		\$	\$	\$
Other Operating Costs		\$	\$	\$
<b>Total Direct Cost</b>		\$	\$	\$
<b>Total Targeted Students Served</b>				
<b>Cost per student (total budget/number of students served)</b>				\$
<b>(CASE) cost per student (grant request/number of students served)</b>				\$
<b>Grant request: % of total cost of program</b>				%

**BUDGET NARRATIVE**

**9. Describe how the proposed budget plan will align with grant-specific activities. In the narrative include:**

- a. How grant funds will be expensed**
- b. How the agreed match amount will be achieved.** *10 points*

Type Answer Here